

GYTS Proposal Development

Proposal Development is an important step in preparing to implement the GYTS in a country. The proposal should include details related to the tasks of implementing GYTS including timeline, staffing, and budget details.

- **Proposal cover sheet:** Include contact information, principal investigator or RC, and proposed period during which the survey will be implemented.
- **Overview of country history and the need for conducting GYTS:** Include a brief description on the state of tobacco surveillance, policy development, and control. Explain why it is important to implement the GYTS in your country and how you plan on using the results. Include a brief overview of the previous GYTS (if exists) and how the results were used.
- **Implementation plan:** Outline the steps for survey implementation. Provide detailed information about when the survey will be conducted with justification (expected fieldwork/data collection period), and highlight any existing gaps and challenges and plans to overcome them. Provide a detailed timeline of how long the GYTS implementation is expected to take from start to finish.
- **Budget:** Provide a detailed budget in US dollars (USD). Brief justification, quantity, unit price, and total cost are required. The justification for each item requested in the budget should provide sufficient detail to explain need and relevance to the survey. All requested budget items will be evaluated for reasonableness.
- **Attachments:** Include a list of other potential sources of support (if any), letter(s) of support from MoH/MoE, and adapted questionnaire.

The proposal should be no longer than five pages, but a shorter length is preferred. Attachments are excluded from the proposal page limit.